

Interagency Collaborative Team (ICT)

April 25, 2024

10:00 a.m.

GOOGLE MEETS

ATTENDEES: Sandra Adkins, Scott Adkins, Melissa Bias, Pisnu Bua-lam, Mary Chipps, Jonathon Compton, Amanda Cranfield, Amy Crook, Michael Crown, Barb Dawes, Kristy Deem, David Dyer, Cydney Eades, Tina Faber, Jeff Green, Leroy Hanshaw, Emily Hays-Miller, Trenton Hilbert, Rosemary Guida, Chad Ketchum, Lisa Lilly, Matt Martin, Criss McCauley, Bill Monterosso, TJ VanMeter, Nick Nunnery, Dreama Padgett, Maureen Persons, Andy Richardson, Jason Roberts, David Rogers, Beth Shoemaker, Carrie Sizemore, Lorrie Smith, Marsha Stowers, Annie Sumpter, Aaron Topping, Lori Turner, Angela Petry-Muslin, Bridgit Arnold, Leann Hamm, Maria Larry, Michele Painter

- Michael Crown opened the meeting at 10:00 am and introduced the guest speakers Trenton Hilbert, Dream Padgett and Mary Chipps.
 - Trenton Hilbert - With WV CAD and manages the Community Service Block Grant (CSBG) for the state of West Virginia.
 - Mary Chipps - Executive Director of West Virginia Community Action Partnership, which is the membership organization for the Community Action agencies in WV.
 - Dreama Padgett - CEO with Mountain Heart Community Services. We are one of 16 Community Action agencies in the state of West Virginia.
- Michael Crown introduced Amy Crook, the new manager for the Business Services Department under Maureen Persons. He then turned the meeting over to the speakers.
- Trenton Hilbert - WV CAD is not only responsible for CSBG but we also have several other federal grants that run through the agency as well.
 - Emergency Repair and Replace Program (ERRP)
 - Weatherization Grant
 - Emergency Solutions Grant (ESG)
 - Housing Opportunities for Persons with Aids (HOPWA)
 - What is CSBG? The CSBG provides federal funds to 16 different nonprofit agencies called Community Action agencies to assist eligible low-income households and attaining the skills, knowledge and motivation needed to to achieve self-sufficiency. The agencies may provide a variety of anti-poverty services. The only thing that CSBG cannot do is build new property or make capital improvements on a property that increases its value.
 - Federal funding comes directly to the Community Advancement Development (CAD) Division of the West Virginia Department of Economic Development. From us, the funds go directly to the sub-recipients, or the Community Action Agencies. The awarding process follows an approved funding formula. The formula distributes the money based on the amount of people that fall within 200% of the federal poverty level.
 - The slide presentation will be shared with the group for future reference.
- Mary Chipps - Community Action was a movement that was formed out of the Economic Opportunity Act of 1964 as part of President Johnson's war on poverty. The Vision of Community Action is anti-poverty.

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- 11 of the 16 Community Action agencies provide weatherization services. This program was born out of the energy crisis of the 1970s and the guidelines were developed by the US Department of Energy. Each agency that operates this program is required to have certified professionals to inspect all jobs upon completion and all work must comply with standard work specifications.
 - The Emergency Repair and Replacement Program (ERRP) is funded through the West Virginia Department of Human Services. The goal of the program is to repair or replace failing heating and cooling systems. The funding for this program comes through LIHEAP funds that the state gets from the Office of Community Services on a federal level.
 - The Supportive Services for Veterans Family program is funded by the Department of Veterans Affairs. This program is for homeless veterans or veterans that are about to become homeless.
 - Each Community Action agency is required to do a community needs assessment. This helps determine what programs are needed within each community because areas of West Virginia are diverse and have unique needs.
 - A list of some of the agencies and some of the services that they provide will be distributed to the group with the slide presentation.
- Dreama Padgett - What is required of Community Action agencies?
 - Every three years all agencies must assess the community served.
 - This includes:
 - Surveys of customers to identify needs
 - Community Forums
 - Surveys of partners from specific sectors to identify needs
 - Census data
 - Agency data
 - Strategic Plan -
 - Must be driven by the Community Needs Assessment
 - Sets agency goals and direction for a 3 to 5 year period
 - The plan must relate to the mission/value/visions of an agency
 - The plan outlines how the agency will address needs for the family, agency, and/or community as identified in the assessment
 - Community Action Plan -
 - An annual “operational” plan that outlines the specific programs and projects that will help the agency meet strategic plan goals and community and family needs.
 - Results Oriented Management and Accountability (ROMA)
 - Creates a clear path and methodology for
 - Assessment
 - Planning
 - Implementation
 - Achievement of Results
 - Evaluation
 - This ROMA cycle is used for evaluating projects on the macro and micro levels.
 - Organizational Standards
 - 58 Standards in 9 Categories (Mandatory Program)
 - Pathway To Excellence
 - 35 Standards of Excellence in 7 Categories (Voluntary Program)
 - What is **LITT**
 - Lifting Individuals Through Technology
 - A statewide customer database used by all Community Action Agencies
 - Accessible through an android or apple “app” or a website
 - Customers can still access our service workers if they aren’t tech savvy
 - How does LITT work
 - The customer completes an application
 - A coach/case manager in the “home” agency evaluates and gets the application to the appropriate program

- The program allows an agency to refer within LITT to other agencies.
- The Power Point presentations will be sent out with the meeting minutes. Below is the contact information for the presenters today.
 - Mary Chipps, WVCAP Executive Director, mchipps@wvcap.org
 - Dreama Padgett, WVCAP Board President, dpadgett@mthtwv.org
 - West Virginia Community Action Partnerships, Inc. website www.wvcap.org
- The next ICT meeting will be held May 23, 2024 at 10:00am via Google Meets